Dear _____



Scott M. Halista, MD, FACR C. Bruce Tallman, Jr., MD, FACR Donald R. Griger, MD, FACR Antonio Valentin, MD, FACR Dilpreet K. Singh, MD

Specialized Care of:

OSTEOPOROSIS

ARTHRITIS

BURSITIS

TENDINITIS

MUSCULOSKELETAL

CONDITIONS

GOUT

BACK PAIN

NECK PAIN

CARPAL TUNNEL SYNDROME

CONNECTIVE TISSUE

Thank you for consulting our office about your musculoskeletal problems. Your appointment is scheduled on ______ at _____

Please arrive at least 30 minutes prior to your scheduled appointment. If you cannot keep this appointment, please notify our office as soon as possible.

Any records about your condition from other physicians are very important. Please have your referring physician fax your records of visit notes, imaging and labs pertinent to your visit.

1. Get a note or letter from your referring physician.

2. Get copies of office imaging; test results; X-ray, CT scan, MRI, Bone Density or other imaging results regarding your musculoskeletal condition; recent laboratory tests - **bring these with you** to your appointment.

- 3. Bring actual <u>X-ray disc</u> that pertains to your visit, <u>not just the report.</u>
- 4. Bring any insurance forms you need completed.

5. Bring all of your prescription and over-the-counter medications.

6. Complete the attached questionnaires to the best of your ability - this is

extremely important and will save you a great deal of time and

confusion during your visit.

7. Come at least 30 minutes before your scheduled appointment time. We try to stay on time. If you are more than 15 minutes late, your visit may have to be moved to a new day or time. We also give everyone the time they need during their appointment. If we happen to be behind on your appointment, please try to be understanding.

8. Bring a photo ID and your current Insurance Cards.

If you need a referral for insurance purposes (such as Mass Health or **HMO** plans), please make sure you have this **<u>before</u>** your appointment.

Failing to make these arrangements with your primary doctor's office could create delays during your visit and your appointment may have to be rescheduled.

We do not accept Workman's Comp. or Accident Insurance. If the cost of treating your condition might be covered under one of these plans, you need to speak to our business office <u>before</u> your appointment.

BONE, MUSCLE and JOINT SPECIALISTS at the Arthritis Treatment Center

NAME:	DOB:	AGE:	DATE:	
	HISTORY OF	PRESENT ILLNESS		
What is the reason for yo	our visit today?			
Did this pain start sudde Have you noticed: (check	nly or did it come on gradually? those that apply) redness swe	lling warmth		
What makes the pain wo	orse? (standing up, walking, sitting, b			
What makes the pain bet	tter? (medication, rest, therapy) _			
Is the pain worse at any	particular time of day? (morning is	worse, worse after doing	a lot, worse at the end of day)	
Are symptoms: (check or What words would your	ne) constant intermittent use to describe your pain? (e.g., bu	rning, aching, shooting, e	c.)	
Does anything else happo	en when you have the pain? (e.g., M	ly knee gives away; My s	noulder catches)	
Do these symptoms inter	rfere with sleep? (check one) Ya of pain? If so, describe in the same			
	•			
Other health professiona	ls consulted for this condition:			
	o evaluate this condition (i.e. x-ray,	. ,	es No	
List any other treatment	s (i.e., medications, physical therapy,	chiropractor, etc.) that yo	ou have tried for this condition.	

Please list your current medications including over the counters on attached index card.

NAME:	D	OB:		TODAY'S	DATE:	
Reason for appointment:	ointment: 🗌 Routine/scheduled		Injection	n ⊡ Ne	w problem	Consultation
What bothers you the most? (s	pecify left or	right)				
How long has the above been a	major probl	em?				
Is the pain getting worse? Yes	No WI	here else do you	have pain?			
Place an X	Without any difficulty	With some difficulty	With much difficulty or with assistance	Unable		
Dress yourself						
Get in and out of bed						
Lift a full cup or glass to mouth						
Walk outdoors on flat ground						
Wash and dry entire body						
Bend down and pick up clothing						
Opening jars / bottles						
Get in and out of car						
When was your last colonoscopy	performed?		Ma	mmogram?		
Do you have morning stiffness: [Yes No	How long d	oes it last?	Hours	Minutes	All Day Long
Considering ALL THE WAYS TH Check the number below that bes VERY WELL 0 1 2 SMOKING STATUS □CURR Who is your PCP:	t describes ho 3 4 ENT / EVER	w you are doing 5 6 Y DAY □	on a scale of 0-10. 7 8 SOME DAYS	OW YOU ARE 9 10	DOING on the VERY POORLY NEVEF	VAS Global (0-10)
What pharmacy do you use?						

BONE, MUSCLE and JOINT SPECIALISTS at the Arthritis Treatment Center

NAME :	DOB :	DATE :		
MEDICAL HISTORY				
Do YOU have any past history or recent diagnosi Multiple sclerosis Hypertension Congestive heart failure Heart disease Inflammatory bowel disease (Ulcerative Colitis or Crohn's Disease Stomach ulcer Psoriasis Osteoporosis Gout		lease check yes or no)NoBlood transfusionsYesNoNoCancer/lymphomaYesNoNoKidney disease (not stones or bladder infections)YesNoNoGonorrhea/chlamydia/syphilis/HIVYesNoNoDiabetesYesNoNoEmphysema/COPD/asthmaYesNoNoTuberculosis (TB)YesNoNoFungal disease of the lungsYesNoNoHepatitisYesNove?YesNoIf yes, were you treated?YesNo		
Year Operation	,	Please indicate left or right if applies Hospital City/State		
Have you ever been seriously injured in an au If yes, describe	? Yes / No If yes, p s, how much? 2s, how much?	Yes No ease list:		
Do you use recreational drugs?YesNoDo you use marijuana?YesNoList all serious illness in yourIMMEDIGoutYesNoLupusYesNoRheumatoid arthritisYesNoOsteoarthritisYesNoSpondylitisYesNoOther	If yes, how often?	orothers, sisters)? (Please check yes or no) No Multiple sclerosis Yes No No Hemochromatosis Yes No No Heart Disease Yes No No Stroke Yes No No		
What is your occupation? (e.g., carpented Does your problem interfere with your job	b performance? Yes /	/ No Disabled? Yes / No Yes, If yes, explain		
Who lives at home with you?				
Immunizations: "X" any tests the	hat you have had and m	ost recent year they were done (if recalled)		
Flu (Year) If you are a female, have you g Have you ever had a bone dens				

BONE, MUSCLE and JOINT SPECIALISTS at the Arthritis Treatment Center

NAME: _____ DOB: _____ DATE: _____

REVIEW OF SYMPTOMS

Do you have any problems related to the following systems? Check Yes or No

(Please explain any Yes answers in the space provided)

Constitutinal Symptoms			Gastrointestinal		
Fever	Y	Ν	Abdominal pain	Y	Ν
Chills	Y	Ν	Nausea/vomiting	Y	Ν
Headache	Y	Ν	Decreased appetite	Y	Ν
Fatigue	Y	Ν	Difficulty swallowing	Y	Ν
Unexplained Weight Loss (if yes, how much?)	Y	Ν	Painful swallowing	Y	Ν
Eye			Yellow skin (jaundice)	Y	Ν
Blurred Vision	Y	Ν	Bloody stools	Y	Ν
Double Vision	Y	N	Black tarry stools	Y	Ν
Eye Pain	Y	N	Diarrhea	Y	Ν
Dry Eyes	Y	N	Cardiovascular		
Ear/Nose/Throat/Mouth	1	11	Chest pain	Y	Ν
	v	N	Angina	Y	Ν
Ringing in ears	Y Y	N	Ankle swelling	Y	Ν
Deafness/hearing loss	Y Y	N N	Do your fingers become dead white		
Swelling of parotid glands Sores in mouth	Y Y	N N	and blue when exposed to the cold?	Y	Ν
			Pulmonary		
Dry mouth Hair loss	Y Y	N N	Wheezing	Y	Ν
	I	IN	Frequent cough	Y	N
Allergic/Immunologic			Shortness of breath	Y	N
Hay Fever	Y	Ν	Pleurisy	Y	N
Drug/food allergies	Y	Ν	•	1	1
Hives	Y	Ν	Integumentary (skin)		
Neurological			Skin rash	Y	N
Tremors	Y	Ν	Skin ulcers/sores	Y	N
Dizzy spells	Y	Ν	Skin tightening	Y	N
Numbness/tingling	Y	Ν	Psoriasis	Y	Ν
Seizures	Y	Ν	Does sun exposure cause you to break out in a rash?	Y	Ν
				1	11
			Hematologic(blood)/lymphatic		
			Anemia	Y	Ν
			Low white count	Y	Ν
Endo avino			Low platelets	Y	N
Endocrine			Blood clotting problems	Y	Ν
Excessive thirst	Y	N	Genitourinary		
Too hot/cold	Y Y	N N	Urine retention	Y	Ν
Tired/sluggish	I	IN	Painful urination	Y	Ν
			Discharge from male or female organs	Y	Ν
			Blood or protein in urine	Y	Ν
			Have you ever had a sexually transmitted disease?	Y	Ν
			Psychologic		
			Are you generally satisfied with life?	Y	Ν
			Do you feel depressed?	Y	Ν

Please explain any Yes answer here:



Name:

PLEASE LIST MEDS AND BRING WITH YOU

Date Started	Name of Drug	Strength	Schedule	M.D.

Scott M. Halista, M.D., F.A.C.P., F.A.C.R. C.Bruce Tallman, Jr., M.D., F.A.C.R. Donald R. Griger, M.D., F.A.C.R. Antonio Valentin, M.D., F.A.C.R. Dilpreet K. Singh, M.D., F.A.C.R.

Verified patient identity Method of verification

I. PATIENT INFORMATION RECORD

Marital Status
Spouse Name
Patients SS No
) Cell Phone ()
Language
CCTY BILL ALL INSURANCES
riber Name:
riber SS #
riber DOB
, please make sure you have one before your
to Accident Insurance.
bscriber SS #
bscriber Date of Birth
bscriber Employer
nployer address
e Native American Pacific Islander
ic American Subcontinent Asian American

Non-Hispanic _____ Hispanic ____

V. Rheumatology Associates employs a staff of rehabilitative rheumatology physical therapists in order to provide therapy through our Arthritis Treatment Center. Although there may be alternative locations in which to receive physical therapy in your area, the Arthritis Treatment Center provides a team approach by specialists for your treatment through close proximity with, and supervised by, your physician.

Therapist's Signature

I certify that the above information is correct. I authorize the payment of medical benefits to the Arthritis Treatment Center and/or Rheumatology Associates. PC for those charges covered by my insurance benefits. I understand that I am responsible for payment of charges not covered by this insurance. I also authorize release of information to my insurance company for payment purposes, utilization review or coordination of benefits. This authorization shall remain valid during the term of coverage under my group plan. I permit a copy of this authorization to be used in place of the original and request payment of medical benefits to either myself or the party who accepts assignment. (Regulations pertaining to Medicare assignment of benefits apply). The privacy of your health information is important to us. We have on file a privacy disclosure form which you may request at any time.

SIGNATURE ON FILE

Patient's Name: (Print)

Medicare Identification No.

I request that payment of authorized Medicare benefits be made on my behalf to Rheumatology Associates P.C./ Arthritis Treatment Center for services furnished to me by Scott M. Halista, M.D., C. Bruce Tallman, Jr., M.D., Donald R. Griger, M.D., Antonio Valentin, M.D., Dilpreet K. Singh, M.D. I authorize any holder of medical information about me to release to the Health Care Financing Administration and its agents any information needed to determine these benefits or the benefits payable to related services.

I understand my signature requests that payment be made and authorizes release of information necessary to pay the claim. If other health insurance is indicated in item 9 of the HCFA 1500 form or elsewhere on other approval claim forms, my signature authorizes releasing the information to the insurer or agency shown. Rheumatology Associates P.C./Arthritis Treatment Center, Scott M. Halista, M.D., C. Bruce Tallman, Jr., M.D., Donald R. Griger, M.D., Antonio Valentin, M.D., Dilpreet K. Singh, M.D. accepts the charges determined by the Medicare carrier. National Heritage Insurance Company, as the full charge, and the patient is responsible only for the deductible, coinsurance and non-covered services. Coinsurance and the deductible are based upon the charges determined by the Medicare carrier.

Signature

1.MEDICARE

2. MEDIGAP/SECONDARY INSURANCE

If Medigap policy or other insurance is indicated in Item 9 of the HCFA 1500 form or elsewhere on other approved claim forms, my signature authorizes release of information to the insurer or agency shown. I request that payment of authorized secondary insurance benefits be made either to me or on my behalf of Rheumatology Associates P.C./Arthritis Treatment Center, Scott M. Halista, M.D., C. Bruce Tallman, Jr., M.D., Donald R. Griger, M.D., Antonio Valentin, M.D., Dilpreet K. Singh, M.D.

Signature

3. OTHER INSURANCE

I hereby authorize payment of my medical and surgical insurance benefits to Rheumatology Associates P.C./Arthritis Treatment Center. I understand I am financially responsible for any charges whether or not paid by said insurance. If co-payments and/or deductibles are designated by my insurance company or health plan, I agree to pay them to Rheumatology Associates P.C./Arthritis Treatment Center to release any information required to process any and all claims for reimbursement on my behalf. A copy of this authorization may be used in place of the original.

Signature

4. HIPPA CONSENT:

- When you receive treatment at Rheumatology Associates/ Arthritis Treatment Center information will be collected about you, and this office will generate information about your medical condition. This private health information falls under Federal regulation within a law called the Healthcare Information Portability and Accountability Act (HIPPA). This information may be used or disclosed for treatment, payment, or to carry out healthcare operations.
- There is a Notice of Privacy Practices posted in this office and available to you regarding the use of your private medical information. You have a right to review this document before giving consent for your care.
- You have the right to request that Rheumatology Associates restrict how your medical information is used or disclosed, but Rheumatology Associates has the right not to agree with your request. If Rheumatology Associates agrees to restrictions, they are binding on the physicians, providers, and staff.
- You have the right to revoke your consent to use your health information, except to the extent that your physician has already taken action based on previous consent.
- If you do not consent to this health information policy, Rheumatology Associates reserves the right not to provide care to you and to arrange for care from someone else. We will not restrict or refuse your care in a medical emergency.

Date

Date

Date

Rheumatology Associates, P.C. dba Arthritis Treatment Center

Notice of Privacy Practices Acknowledgment Form

Name:		
I have received a copy of the Rheumatology Associates, P.		nent Center Notice of
Privacy Practices (Version Effective Date)	
Signature		Date
Individual or Personal Representative with lega	al authority to make healt	
	in authority to make near	
If signed by a Personal Representative:		
Print Name	Role	
If signed by a Personal Representative: Print Name Witness	Date	
If the individual has a personal representative with legal author		
or Personal Representative did not sign above, staff must do individual, why the acknowledgment could not be obtained,		8
		Face to face meeting Mailing
Notice of Privacy Practices given to the individual on	h.,	Email
Notice of Privacy Practices given to the individual on	Uy	Other
Reason Individual or Personal Representative did not sign Individual or Personal Representative chose not to si Individual or Personal Representative did not respon	ign	empt
Email receipt verification Other		-
Good Faith Efforts: The following good faith efforts were n Representative's, if applicable, signature. Please document wi and outcome of attempts) all efforts that were made to obtain been made. Face to face presentation(s) Telephone contact(s) Mailing(s) Email	ith detail (e.g., date(s), tin the signature. More than	ne(s), individuals spoken to one attempt must have
Email		
Other		
Staff Signature	Title	
Print Name		

Thank you for choosing to receive your health care at our medical office. This document contains important information concerning financial responsibility for services received.

FINANCIAL GUIDELINES FOR HEALTH CARE SERVICES

Please present your insurance card at every visit.

As a courtesy to you, we will bill your health insurance company directly in most cases.

You will be responsible for payment of any copayment, coinsurance or deductibles required by your insurance plan. If your insurance company denies or delays payment, we will bill you directly. Copayments are due and payable at the time of your visit. We accept MasterCard, Visa and Discover Card. If you pay by check and it is returned, it will be necessary to apply a \$25 fee to your account.

REFERRALS, SPECIALTY CARE

Your insurance plan may require that prior authorization be obtained for certain services in order to provide reimbursement. Please contact your insurance company to determine referral requirements before receiving services. If the visit requires a referral, you are responsible for obtaining this referral through your primary care physician. A referral is not a guarantee of coverage.

NON-COVERED SERVICES

It is very important that you take the time to read and understand the information provided to you by your insurance company including your member handbook. All insurance companies have limits on the services they cover, and it is extremely important that you know your membership eligibility, benefits, limitations and exclusions under your specific plan. If we bill your insurance and payment is denied for any valid reason, payment remains your responsibility.

LABORATORY

Certain lab tests are provided by a third party company. Please be aware that you may be billed separately for these services. If you have questions about this bill, please contact your insurance company. Some insurance companies have identified specific laboratories for you to use. Your insurance company can tell you these arrangements.

WHERE TO GO IF YOU HAVE QUESTIONS

Our billing staff are available to help you if you have questions regarding this policy or other customer service issues regarding your balance. They can be reached Monday through Friday, 8 a.m. - 4 p.m. at 413-734-5661.

For questions regarding your insurance policy and guidelines, call the telephone number on your ID card.

I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION AND AGREE TO ABIDE BY THESE GUIDELINES. This will remain in effect for any services provided to me by the ARTHRITIS TREATMENT CENTER.

Patient's Name (Print)

Patient's Social Security Number

Patient's Signature

Date

3377 MAIN STREET

WWW.ARTHRITISTREATMENTCTR.COM SPRINGFRIELD, MA 01107 1135 TELEPHONE: (413)- 5661



Scott M. Halista, MD, FACR C. Bruce Tallman, Jr., MD, FACR Donald R. Griger, MD, FACR Antonio Valentin, MD, FACR Dilpreet K. Singh, MD

Specialized Care of:

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CONNECTIVE TISSUE



3377 Main Street (413) 734-5661 Springfield MA 01107-1135 Fax: (413) 739-2732

AUTHORIZATION OF RELEASE OF MEDICAL INFORMATION AND REPORTS

 Patient Name:
 Date of Birth:

 1. I hereby authorize the Arthritis Treatment Center to provide copies of medical reports and medical

mormation to the following:	
Ν	Names:
Spouse:	
Parent/Guardian:	
Children:	
Referring Physician or Primary Doct	or:
Insurance Company:	
Employer:	
Attorney:	
Other:	

Please initial here:	if you authorize us to release information to any physician who is also involved in
your care.	
Please initial here:	if you authorize us to release information to your dentist, oral surgeon, Podiatrist or
physical therapist.	
Our office will not release a	ny information regarding your health without your written consent.

2. I release the Arthritis Treatment Center and it's employees or agents from any claim, loss, or damage arising from the release of such reports or information to anyone whom I have indicated above.

(Signature)

(Date)

I authorize release of other information regarding my treatment, hospitalization, and/or outpatient care for my condition, including psychological or psychiatric impairment, developmental disabilities, drug abuse and/or alcoholism, domestic abuse, or Acquired Immunodeficiency Syndrome (AIDS), or tests for or infection with Human Immunodeficiency Virus (HIV)

(Signature)

As you know, our practice is limited to Rheumatology. You should have a primary care physician (e.g., internist). who can provide care for any non-rheumatologic illnesses, monitor general health, etc. I have read and understand the above.

(Signature)

(Date)



3377 Main Street (413) 734-5661

Springfield MA 01107-1135 Fax: (413) 739-2732

AUTHORIZATION OF RELEASE OF MEDICAL INFORMATION AND REPORTS

Nombre del paciente: _

Fecha de nacimiento:

1. Por la presente autorizo al Arthritis Treatment Center a que entregue copias de informes medicos y de informacion medica a los siguientus interesados:

Nombres:	
Esposa/ o:	
Padre/ Madre/ Tutor:	
Hijos:	
Doctor Principal o medico consultado:	
Compania de seguros:	
Empresa para la que trabaja:	
Abogado:	
Otros:	

Ponga sus iniciales aqui:______en el caso que nos qutorice a entregar informacion a cualquier medico que este involucrado en su cuidado medico.

Ponga sus iniciales aqui:______ en el caso que nos autorice a entregar informacion a su dentisat, cirujano dental, padologo o terapeuta de tratamiento físico.

Nuestras oficinas no revelaran ninguna informacion relacionada con su salud sin su consentimiento escrito.

La presente autorizacion para la difusion de informacion medica sera valida hasta que Ud. nos notifique por escrito que quiere lo contrario.

2. Absuelov a Athtris Treatment Center y todos sus empleados o agentes de toda responsabilidad con relacion a cualquier demanda, perdida o dano que surgiera como resultado de la difusion de los informes o la informacion menciondad a las personas que indicado anteriormente.

(Firma)

(Fecha)

Autorizo la difusion de aquella informacion relacionada con mi tratamiento, hospitalizacion, y/o cuidados como paciente externo debido a mi condicion medica, incluyendose discapacidades psicologicas o psiquiatricas, desareglos del desarrollo, consumo de drogas y/ o alcohol, violencia domestica, o SIDA (Sindrome de inmunodeficiencia Adquirida), o analisis medicos para VIH (Virus de Inmunodeficiencia Humano).

(Firma)

(Fecha)

He leido y comprendido lo caterior.

Como ya sabe, nuestra practica se limita la reumatologia. Por otra parte Ud. deberia tener un medico principal de cuidados medicos que le ayude con el tratamiento de enformedades no reumatologicas y que le controle su salud en general.